

**Newtown Youth and Family Services
Minutes of Board of Directors Meeting
November 25, 2013 – 6:30 PM
15 Berkshire Road, Sandy Hook CT**

Members Present: Don Ramsey, David Moseman, Steve Meeker, Karen White, , Jesse Rosenschein. Ashley Mele, Sheilah Krasnickas, Leonard Penna (Newtown PD), Mackenzie Page, Rick Child, Susan Giglio

Members Not Present: Diane Savinelli, Daniel Patti, Tom Murtha, Mel Kawakami, Kathy McCleary

Staff Members Present: Candice Bohr

1. Call to Order

The meeting was called to order at 6:33 PM by Steve Meeker.

a) **Roll Call**- The roll of the Board of Directors was taken by signing in and a quorum was established.

b) **Approval of October Minutes** - Motion made by Karen White to approve minutes as written. The motion was seconded by Rick Child and passed unanimously.

2. Chairman's Report

a) We are currently working on the lease.

3. Executive Director's Report

a) Extra walk in hours this week due to the releasing of police reports, News release went out, plus on school district website. Teachers can get together on the 14th. There will be extra police.

b) Working on mental health coverage for December 13, 14 & 15. DCF and DMHAS trying to provide the same staff as last year. Phones are covered, only need backup coverage for media.

c) Have a clinician at High School now, 3 days a week. Newtown Memorial Fund donated \$10,000 to cover us until DOJ grant and unexpected \$13,000 from a donor in CA. The \$10K will be reimbursed to the fund when we get DOJ.

d) We now have clinician split at High School, Reed, Middle Gate, Head O Meadow and High School throughout the week.

e) Newtown Cares money has been transferred from NSB to Wells Fargo.

f) APRN and new Part time therapist start in 3 weeks. Clinical Supervisor (20 hr weeks starting next week) We are still looking for Case Manager. About 15 on the waiting list. Gone up 82%

g) Two new therapy rooms completed.

4. Finance and Treasurer's Report

a) The tax return is finished.

b) We moved the Newtown Care's money to a different bank.

5. Personnel Committee

a) No Report.

6. Fundraising Committee

a) Holiday Festival will be held on December 1, 2013.

1. We do not have many ticket sales.

2. We are splitting the money with the Ballet for Healing Newtown.

7. Strategic Planning

a) No Report.

8. PQI

a) No Report

9. Nominating

a) We are looking for a new attorney

10. Old Business

No Report.

11. New Business

a) We are having a Board and Staff Breakfast on December 4, 2013 from 7am until 8am.

12. Adjournment

A motion was made by Shelia Krasnickas, to adjourn the meeting at 7:00. The motion was seconded by Don Ramsey. The motion passed unanimously.

The next meeting will be held at the Newtown Youth and Family Services, 15 Berkshire Road, on January 27, 2014.

Respectfully submitted by,

Ashley Mele, Secretary